

CALAFCO U FIRE and EMS

MSR/SOI Request for Information: Rural Volunteer Fire District

Service Area:

- Map of District
- Any additional service area?
- Any disputed service area?

Services Provided:

- Fire Suppression
- Fire Prevention
- Rescue (i.e., swift water, confined space, search and rescue, etc.)
- Traffic accidents
- Emergency Medical Incident Response
- EMT Basic
- Paramedic (Advanced Life Support)
- Other

District Structure:

- Organization Chart
- List of Board of Director
- List of volunteers and positions
- District history (date formed, formation process, type of district)

Governance:

- Board of Directors appointed
- Board of Directors elected
- Compliance (i.e., conflict of interest filing, etc.)
- Brown Act training: date _____
- Ethics training: date _____

Training:

- Frequency of training drills
- List types of training
- Training log

Performance:

- Service delivery goals and objectives
- Goals for first-due and full initial alarm assignment (time, units, and staffing)
- Incident data from NFIRS reporting system; include specific data for previous year and totals for the previous nine years broken down by major incident type

Equipment and Facilities:

- List of major equipment, including vehicles and apparatus, age and condition of each
- List of facilities, location, age and condition

Transparency:

- Does the District have a web site? _____
- Does the District post and distribute Board meeting agendas? _____
- Does the District comply with noticing requirements for agenda distribution? _____
- Does the District conduct Board meetings in compliance with the Brown Act? _____
- Does the District comply with public information requests? _____

Legal compliance:

- Does the District have legal counsel? ___ If not, who provides this information? _____
- Does legal counsel attend Board meetings? _____
- Does the District belong to a state organization (FDAC, CSDA, etc.)? _____
- Does the District have insurance coverage? _____ If yes, what type of coverage?
- Has the District adopted NFPA 1720?
- Has the District conducted a Community Risk Assessment? _____

Financial Information:

- Copy of current District budget, including revenues and expenditures
- Copy of past 3 to 5 years budgets
- Costs for dispatch
- Most recent District audit report
- List District debt, if applicable
- Capital Improvement plans and proposed funding
- List all revenue sources (i.e., property tax, contract fees, funding from County, insurance reimbursement, special tax, fundraising, etc.)
- Does the District receive assistance from the County for budget preparation?

Shared Services:

- Mutual-aid and Automatic-aid agreements
- Dispatch contract
- Shared training
- Contracts/agreements for shared services (i.e., inspections, fire prevention, Haz Mat)
- Other

Community Involvement:

- Fire Prevention provide public information
- Community fundraiser
- Public assist (i.e., respond to requests for non-fire incidents, fall victims)
- Disaster assistance (i.e., sandbags during flooding, etc.)
- Station Open House or fundraising functions
- Letters from service recipients

District Population and growth projections:

This information may need to be provided by Planning and Building Department.

- Current District population
- Population projections (10 years and 20 years)

Challenges:

- Water supply for fire fighting
- Obtaining and retaining volunteers
- Compliance with legal requirements
- District funding
- Non-English-speaking community
- Special needs community (i.e., seniors, hospital)
- Wildland Urban Interface
- Tourist or out of area homeowners
- High Fire Severity Zones
- High risk properties (i.e., historically valuable, lumber yards, chemical sites, etc.)
- Illegal fireworks
- Homelessness
- Other