

CALAFCO 2017 Annual Meeting

Thursday, October 26, 2017

REGIONAL CAUCUSES

8:00 a.m. to 8:45 a.m.

ANNUAL MEETING

9:00 a.m. to 10:00 a.m.

Bahia Hotel

998 West Mission Bay Drive

San Diego, CA 92109

Mission B-C-D-E Room

ANNUAL MEETING AGENDA

1. Call to Order/Roll Call of Member LAFcos James Curatalo, Chair

2. Approve Minutes from the October 27, 2016 CALAFCO Business Meeting at the Fess Parker Doubletree, Santa Barbara, CA.

3. Introduction of Board Members elected by regional caucuses John Leopold
Elections Committee Chair

4. Election for any at-large seats to the Board of Directors John Leopold
Elections Committee Chair
 - 4.1. Nominations from the Floor
 - 4.2. Candidates Forum
 - 4.3. Voting Process

5. Introduction of Associate Members Pamela Miller, Executive Director

6. New Business

7. Report from the Board of Directors on significant Association activities in 2017 Executive Board Members

8. Comments from CALAFCO Members

Adjourn to the 2018 Annual Business Meeting, Thursday, October 4, 2018, at the Tenaya Lodge, Yosemite, CA.

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2016 Annual Business Meeting
DRAFT MINUTES

Meeting of October 27, 2016
Fess Parker DoubleTree – Santa Barbara, CA

1. Call to Order/Roll Call.

John Leopold, Chair of the CALAFCO Board of Directors, called the meeting to order at 9:08 a.m. He asked Stephen Lucas, CALAFCO Executive Officer to call roll. The following CALAFCO Member LAFcos were in attendance for roll call:

Alameda	Los Angeles	San Luis Obispo
Amador	Madera	San Mateo
Butte	Marin	Santa Barbara
Calaveras	Mendocino	Santa Cruz
Contra Costa	Merced	Solano
El Dorado	Monterey	Sonoma
Glenn	Nevada	Stanislaus
Humboldt	Orange	Sutter
Imperial	Placer	Tulare
Inyo	Riverside	Tuolumne
Kern	Sacramento	Ventura
Kings	San Benito	Yolo
Lake	San Bernardino	Yuba
Lassen	San Diego	

With **41** member LAFcos in attendance, a quorum was present.

2. Approve Minutes from September 3, 2015 CALAFCO Business meeting (Hyatt Regency, Sacramento, CA).

Upon a motion from Tulare LAFco and second from Solano LAFco, the September 3, 2015 Business meeting minutes were unanimously approved.

3. Introduction of Board Members Elected by Regional Caucuses.

Nominations Committee Chair Jim Curatalo congratulated all of the newly elected Board members and thanked everyone who ran for office. Executive Director Pamela Miller announced the newly elected members of the Board of Directors as follows:

SOUTHERN REGION	CENTRAL REGION
Cheryl Brothers*, Orange	Shiva Frentzen*, El Dorado
Gerard McCallum*, Los Angeles	Gay Jones*, Sacramento
COASTAL REGION	NORTHERN REGION
John Leopold*, Santa Cruz	Ricky Samayoa*, Yuba
Michael McGill*, Contra Costa	Josh Susman*, Nevada

* Incumbent

4. Election of any At-Large Seats to the Board of Directors.

No action required.

5. New Business.

None.

6. Introduction of Associate Members.

Executive Director Pamela Miller introduced the Associate Members, including the new Gold and Silver members. She thanked all of our Associate Members for their partnership and support of the Association.

7. Report from the Board of Directors on Significant Association Activities in 2016.

Chair Leopold introduced the members of the Executive Committee and thanked the Board for their hard work this past year.

Vice Chair Jim Curatalo gave a report on the educational activities and communication efforts for the past year. He reported the three major focuses in education are the Annual Conference, Staff Workshop, and CALAFCO University (CALAFCO U) courses. Vice Chair Curatalo stated this year's Staff Workshop was held in April in Universal City, hosted by Los Angeles LAFCo. In attendance were 111 LAFCo staff members and 6 Associate Members. He noted these Workshops are excellent venues for LAFCo staff to receive high quality education and networking opportunities and encouraged Commissioners to support their staff in attending future Workshops.

Vice Chair Curatalo reported on the 2016 Annual Conference. He thanked Santa Barbara LAFCo for hosting and stated there are 270 people in attendance. He announced this is the last Conference being hosted by a local LAFCo, reminding the membership of the new Conference model which will no longer rely on a local LAFCo to host, but rather be hosted by CALAFCO. He also reported CALAFCO relies on the net profit of the Conference to help balance the budget, citing the minimum fifteen percent net profit policy.

He also reported that while we have a target of two CALAFCO U sessions per year, this year none were held. The topics are driven by the needs and requests of the membership, or on what CALAFCO deems critical at the time. Due to low interest in topics, a heavy legislative year and the unexpected drain of resources to the Little Hoover Commission hearing, Vice Chair Curatalo stated our limited resources were expended in other areas.

He noted all CALAFCO educational sessions are accredited by APA and we provide AICP credits, with attorneys receiving MCLE credits for the legal-specific sessions.

In reporting on communications, he stated the annual edition of The Sphere continues to be robust and informative and all editions can be found on the website. Vice Chair Curatalo said each LAFCo should be receiving the Quarterly Reports that are distributed to the membership and announced all of the back editions of these reports are now on the website. He also noted the Association transitioned seamlessly to a new email

server and due to unexpected delays, the new website transition will occur at the end of this year.

Finally he reported we are finalizing a White Paper on the Sustainable Groundwater Management Act (SGMA), due out by the end of the year, and are planning to work with American Farmland Trust on a collaborative White Paper on Ag Land Preservation. He also stated the Board approved a White Paper and statewide mapping project on disadvantaged unincorporated communities.

Treasurer Josh Susman presented the Association's current financial report, noting we are in strong financial health. He reported we began the 2016-17 fiscal year with a healthy Reserve Fund and a healthy net balance carryover of \$59,242 due in large part to a financially successful 2015 Annual Conference and diligent fiscal management by staff.

Treasurer Susman reported some of the Contingency funds were spent this year on Board approved planned projects including the development of a new website, services to increase Conference sponsorships, special LAFCO 101 sessions in the Capitol and the purchase of new Conference equipment.

He reported we began the current fiscal year with a transfer to Fund Reserves of \$8,000 bringing that total balance to \$158,754, also noting we have not used any Reserve money since the early 2000's.

Treasurer Susman stated the FY 2016-17 annual adopted budget is \$441,854. He noted this is a modest increase of only 3.5% over last year's budget. He also stated this includes the 7% increase in member LAFCo dues previously discussed with the membership and unanimously approved by the Board in 2015 (representing an increase of \$55 - \$530 per LAFCo). He stated this increase was necessary to help close the gap that exists in covering the operational costs of the Association. Treasurer Susman reminded the membership that the last time the dues were increased beyond the CPI was FY 2008-09. He closed by reminding the membership that all financial reports, including budgets and annual tax filings, are available to the membership on the CALAFCO website as well as on GuideStar's website, commenting that we maintain Guidestar's Gold Seal of Approval.

Secretary Gay Jones outlined the legislation reviewed by the CALAFCO Board for 2017 and all of the legislative matters addressed by CALAFCO and the Legislative Committee (Committee) this year, noting that all critical bills will be addressed in detail at tomorrow's Legislative Update session, and CALAFCO positions on bills can be found in the Annual Report inside The Sphere.

She started by thanking all of the Committee for their hard work and responsiveness this past year, noting the work began in November 2015 and monthly meetings were held through June 2016. She reported we began the year sponsoring two pieces of legislation, which were our annual Omnibus bill (AB 2910) and a bill that requires certain types of JPAs to file their agreements with LAFCo (SB 1266). She thanked everyone who submitted legislative proposals for CALAFCO's consideration.

Secretary Jones noted this year CALAFCO tracked over 30 bills, took formal positions on 13 of those bills and was actively involved in several other pieces of legislation. She

commented that SB 1318 (Wolk) required a great deal of CALAFCO resources and although ultimately the bill died, CALAFCO will pursue a disadvantaged unincorporated communities mapping project and White Paper as an outcome of the work done on the draft bill. She also noted CALAFCO's involvement in stakeholder meetings on SB 1262 (Pavley) and SB 552 (Wolk).

Secretary Jones closed by reminding the membership that a full legislative update will be provided during the closing session tomorrow, and that daily legislative updates on all the bills tracked by CALAFCO can be found on the CALAFCO website inside the members – legislative section.

Chair John Leopold reported on CALAFCO's involvement with the Little Hoover Commission (LHC) and their report on special districts and LAFCos. He stated CALAFCO responded to the request to testify by presenting a full written testimony followed up with an in-person testimony at the August 2016 hearing. He commented it was important for CALAFCO to inform the LHC of the positive changes that occurred since their 2000 report and to make sure no additional unfunded mandates were recommended in the next report. He thanked Executive Director Pamela Miller for her work and CALAFCO Executive Officer Steve Lucas for his work and appearance at the August hearing. Chair Leopold noted the LHC is meeting this week in another hearing with the topic being special districts and climate change. He reported this will be followed up by a roundtable discussion next month on healthcare districts and noted CALAFCO's involvement in that discussion.

Chair Leopold reported CALAFCO collaborated with the CA Special Districts Association (CSDA) on two projects this past year. The first is a Guide to the Formation of Special Districts and the other being a White Paper on the implementation of statutory requirements of the Countywide RDA Oversight Board Special District appointments. He noted that each LAFCo will be sent a copy of both documents and said they are both posted on the CALAFCO website and available for download.

Chair Leopold stated in the latter months of 2015, the Governor's Office of Planning and Research (OPR) hosted statewide workshop on both rural community needs and the connection between water and land use. CALAFCO was one of a few (if not the only) statewide entity allowed to attend all of these invitation-only sessions. They were held in various locations around the state and brought together a select group of local people to discuss the issues of rural community needs and land use and water. OPR is still deliberating on the data received and plans to publish a report sometime in 2017. He said CALAFCO will report to the membership as soon as the data is available.

Chair Leopold closed by thanking the membership for allowing him to be the Chair for the past two years. He noted the hard work of running the organization is done by so many volunteers and thanked them, adding we would not be a successful Association without them. He also thanked our Associate Members for their partnership and support, and thanked our event sponsors. Chair Leopold thanked the hard working volunteer Board members and said how impressed he is by their dedication and commitment, and the cohesive and collaborative way in which they work together. He ended by thanking CALAFCO staff including Executive Officer Steve Lucas, Deputy Executive Officers David Church, Paul Novak and Kris Berry, CPA Jim Gladfelter, Legal Counsel Clark Alsop, Administrator Jeni Tickler and Executive Director Pamela Miller.

8. Adjourn.

Chair Leopold adjourned the meeting at 10:01 a.m. to the 2017 Annual Business Meeting on Thursday, October 26, 2017 at the Bahia Hotel, San Diego, CA.

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29 September, 2017

TO Regional Representatives and Member LAFCos

FROM John Leopold, Committee Chair
CALAFCO Election Committee

RE Election Committee Report for 2017 CALAFCO Board Elections

In accordance with the CALAFCO Bylaws and Nomination and Election Procedures, the CALAFCO Election Committee has solicited nominations for the regional election of the eight open director positions on the CALAFCO Board of Directors. The elections will be conducted in regional caucuses to be held at the annual conference on Thursday, October 26, 2017 from 8:00 to 8:45 a.m. Any seat not filled through the regional caucus election process in accordance with CALAFCO Bylaws will be filled through an at-large election for one term at the Annual Meeting on Thursday, October 26, 2017, beginning at 9:00 a.m.

Attached is a list of the candidates nominated within each of the four regions (Northern, Central, Coastal and Southern) for their respective city, county, special district and public member seats. Nominations from the floor will also be solicited during the caucus election process. All terms are two years.

Those member LAFCos not in attendance at the annual meeting may vote by electronic ballot in advance of the meeting. They may only vote for those candidates nominated by the Election Committee and listed on the ballot. Please make sure if you are voting via electronic ballot that you follow the instructions located on the ballot.

Pursuant to Section 4.2.2 of the CALAFCO Bylaws, the Board has determined that a quorum of a region's LAFCos must be present during the caucus election. In the event that less than 50% of a region's LAFCos are present in the regional caucus (including electronic ballots) to vote for the purpose of filling an open director position, it becomes at-large for one term and shall be elected at the Annual Meeting.

The CALAFCO Election Committee has confirmed that all nominations were complete and received by the final filing date of September 25, 2017 at 5:00 p.m. The Committee received nominations for all eight open seats.

Copies of the nomination forms and resumes of all candidates within your region are attached and are posted on the CALAFCO website in the Members section at: www.calafco.org. All nominations and resumes will also be posted at the annual conference near the registration desk.

cc: CALAFCO Board of Directors

NOMINATIONS FOR THE 2017 BOARD OF DIRECTORS ELECTIONS

Seat	Nominee	County	Region
NORTHERN REGION			
County	Bill Connelly*	Butte	Northern
	Estelle Fennell	Humboldt	Northern
Special District	Debra Lake	Humboldt	Northern
CENTRAL REGION			
City	Bill Kirby*	Placer	Central
Public	Anita Paque*	Calaveras	Central
COASTAL REGION			
City	Margie Mohler	Napa	Coastal
	John Marchand*	Alameda	Coastal
Public	Susan Vicklund Wilson	Santa Clara	Coastal
	Christopher Skelton	Marin	Coastal
	David Ross	Ventura	Coastal
	Sblend Sblendorio*	Alameda	Coastal
	Cherie Bobbe	Santa Cruz	Coastal
SOUTHERN REGION			
County	Michael Kelley*	Imperial	Southern
Special District	Jo MacKenzie	San Diego	Southern
	Jerry Gladbach	Los Angeles	Southern

* *incumbent*