

CALAFCO 2016 Annual Meeting

Thursday, October 27, 2016

REGIONAL CAUCUSES

8:00 a.m. to 8:45 a.m.

ANNUAL MEETING

9:00 a.m. to 10:15 a.m.

Fess Parker DoubleTree by Hilton

633 E. Cabrillo Blvd.

Santa Barbara, CA 93103

Santa Ynez/San Rafael Ballrooms

ANNUAL MEETING AGENDA

1. Call to Order/Roll Call of the LAFcos John Leopold, Chair
2. Approve Minutes from the September 3, 2015 CALAFCO Business Meeting at the Hyatt Regency, Sacramento, CA.
3. Introduction of Board Members elected by regional caucuses James Curatalo
Nominations Committee Chair
4. Election for any at-large seats to the Board of Directors James Curatalo
Nominations Committee Chair
 - 4.1. Nominations from the Floor
 - 4.2. Candidates Forum
 - 4.3. Voting Process
5. New Business
6. Introduction of Associate Members Pamela Miller, Executive Director
7. Report from the Board of Directors on significant Association activities in 2016 John Leopold, Chair
8. Comments from CALAFCO Member
9. Adjourn to the 2017 Annual Business Meeting, Thursday, October 26, 2017, at the Bahia Hotel, Mission Bay, CA.

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2015 Annual Business Meeting
DRAFT MINUTES

Meeting of September 3, 2015
Hyatt Regency – Sacramento, CA

1. Call to Order/Roll Call.

John Leopold, Chair of the CALAFCO Board of Directors, called the meeting to order at 9:15 a.m. He asked Stephen Lucas, CALAFCO Executive Officer to call roll. The following CALAFCO Member LAFCoS were in attendance for roll call:

Alameda	Mendocino	Santa Barbara
Amador	Merced	Santa Clara
Butte	Modoc	Santa Cruz
Calaveras	Napa	Solano
Colusa	Nevada	Sonoma
Contra Costa	Orange	Stanislaus
El Dorado	Placer	Sutter
Glenn	Plumas	Tehama
Humboldt	Riverside	Tulare
Imperial	Sacramento	Tuolumne
Kern	San Benito	Ventura
Kings	San Bernardino	Yolo
Lake	San Diego	Yuba
Los Angeles	San Luis Obispo	
Marin	San Mateo	

With **43** member LAFCoS in attendance, a quorum was present.

2. Approve Minutes from October 16, 2014 CALAFCO Business meeting (DoubleTree by Hilton, Ontario, CA).

Upon a motion from Mendocino LAFCo and second from Orange LAFCo, the October 16, 2014 Business meeting minutes were unanimously approved.

3. Introduction of Board Members Elected by Regional Caucuses.

Nominations Committee Chair Elliot Mulberg congratulated the regional caucuses and announced the newly elected members of the Board of Directors as follows:

SOUTHERN REGION	CENTRAL REGION
Michael Kelley*, Imperial	William Kirby*, Placer
James Curatalo*, San Bernardino	Anita Paque, Calaveras
COASTAL REGION	NORTHERN REGION
John Marchand, Alameda	Bill Connelly, Butte
Sblend Sblendorio, Alameda	Larry Duncan*, Butte

* Incumbent

Elliot also thanked the members of the committee and CALAFCO staff who facilitated the elections.

4. Election of any At-Large Seats to the Board of Directors.

No action required.

5. New Business.

None.

6. Introduction of Associate Members.

Executive Director Pamela Miller introduced the Associate Members, including the new Gold and Silver members. She thanked all of our Associate Members for their partnership and support of the Association.

7. Report from the Board of Directors on Significant Association Activities in 2015.

Chair Leopold introduced the members of the Executive Committee and thanked the Board for their hard work this past year. He noted that the Board's Vice-Chair, Stephen Tomanelli, resigned earlier in the year due to health reasons and Jim Curatalo stepped in to represent the southern region on the executive committee.

Director Curatalo reported to the membership on the Association's educational and communication activities. He noted the 2015 Staff Workshop was held in Grass Valley and hosted by Nevada LAFCo, and he announced the next Staff Workshop is scheduled for March 30 – April 1, 2016, hosted by Los Angeles LAFCo and held in Universal City.

Director Curatalo also reported at this year's annual conference there are approximately 250 people in attendance. He announced next year's conference will be October 26 - 28, 2016 and will be at the Fess Parker hosted by Santa Barbara LAFCo.

Director Curatalo also reported on the CALAFCO University courses, noting that based on feedback from the membership we have reduced the number of annual offerings from four to two.

He noted all CALAFCO's educational sessions are accredited by APA and we provide AICP credits, and the attorneys receive MCLE credits for the legal-specific sessions.

Director Curatalo closed by sharing CALAFCO is working on the development of a new website and stating that we continue to produce the Quarterly Reports for the membership, which detail organizational activities, Board actions, and highlight Associate Members and member LAFCo activities. He also noted the annual edition of The Sphere.

Secretary Gay Jones outlined the legislation reviewed by the CALAFCO Board for 2016 and all of the legislative matters addressed by CALAFCO and the Legislative Committee (Committee) this year, noting that all critical bills will be addressed in detail at tomorrow's Legislative Update session, and CALAFCO positions on bills can be found in the Annual Report inside The Sphere.

She started by thanking all of the legislative committee for their hard work and responsiveness this past year, noting the work began in November 2014 and monthly meetings were held through August. She reported we began the year sponsoring two pieces of legislation, which were our annual Omnibus bill and another bill to clean up the disincorporation statutes, and thanked Kathy Rollings-McDonald of San Bernardino LAFCo for taking the technical lead on the disincorporation bill. She added that along the way we found ourselves responding to a host of bills introduced that impacted LAFCo in one form or another.

Secretary Jones also reported on CALAFCO's involvement on SB 239 (Hertzberg), AB 402 (Dodd) and AB 3 (Williams). She talked about the role CALAFCO had as a conversation partner with the administration this year on the topic of water consolidations.

She closed by noting this year we tracked a total of 26 bills, took formal positions on 11 of those bills, and acted as a technical advisor to the authors for two other bills.

Treasurer Josh Susman presented the Association's current financial report, noting we are in strong financial health. He reported we began the 2015-16 fiscal year with a healthy Reserve Fund and a healthy net balance carryover, due in large part to a financially successful 2014 Annual Conference (due to amount of sponsorship revenue realized and lower facility costs), a profitable Staff Workshop in 2015 and diligent fiscal management by staff.

Treasurer Susman reported some of the Contingency funds were spent this year on planned projects including office equipment upgrades, records retention work for the Association and additional legal expenses. He noted all of these were approved by the Board.

He closed by announcing the reinvestment by the Association of some of this money will come in the form of a new, more robust and stable website along with the proper technical support, the production of several White Papers over the next several years, and collaborative projects with the Special Districts' Association.

Chair Leopold reported in January of this year the Board met in their biennial strategic planning retreat to discuss how the organization needs to evolve at this point in time. He noted that during our 44 years in existence, we've transitioned from an all-volunteer organization to a fully professional organization. He reported the Board had two primary areas of focus in their deliberations: (1) the annual conference model and the need for it to evolve; and (2) the structure of our part-time contractual staff support and the need for that structure to evolve. He stated there were two subcommittees formed by the Board to address each of these issues.

With respect to the Annual Conference, Chair Leopold reported the organization will be transitioning away from a local LAFCo hosted model to a CALAFCO hosted model, with three anchor sites and one at-large site, rotated every four years. The goal with this change is to develop long-term relationships with facilities to help us keep costs down. He also noted the Association will hire a firm to help CALAFCO generate a more robust sponsorship donation program. He also reported CALAFCO will implement a phased approach of the reduction of registration costs for some LAFCo staff who volunteer to help CALAFCO staff the Conference.

Chair Leopold reported after long deliberations the Board unanimously approved to increase the compensated hours for the Executive Director from 24 to 32 hours per week effective January 1, 2016. He noted this requires a modest dues increase over the next two years by seven percent per year, and that each LAFCo received a letter from CALAFCO detailing all of these changes. He noted the dues had not been raised in any significant way since 2006.

Chair Leopold thanked the Board for their hard work in looking at these critical matters of the organization, and stated how proud he was that all of these decisions were support unanimously by the Board.

A question was raised from the floor by Roger Anderson of Santa Cruz LAFCo about the projected revenue/expenses to the organization as a result of the changes. Executive Director Miller responded a detailed letter with all of that information was sent out to the Executive Officers via the list serve for distribution to their LAFCos and that copies are currently being made so that members would have them during the regional meetings.

A question was raised from the floor by Carole Cooper of Sonoma LAFCo about how the complimentary registrations would work and if there would still be committees to plan the Conference. Chair Leopold and Executive Director Miller responded this will be done incrementally as a way to best manage the budget, and that the program planning committee would remain in place.

A question was asked from the floor by Placer LAFCo about considering other locations such as Redding or Fresno. Chair Leopold responded the location needs to have easy accessibility and that by having a free year every four years would allow for a rotation to locations that could accommodate the size of our Conference at an affordable price.

A comment was made from the floor by Kathy Rollings-McDonald of San Bernardino LAFCo that she supports the new model and changes to the Annual Conference as she knows first-hand the amount of work required for the local LAFCo to host.

Chair Leopold closed by thanking all of the members for their support as the Board and staff continue to lead the efforts to evolve and transform the Association to a more mature and viable statewide organization. He offered himself, other Board members and staff as resources to answer any other questions the membership may have.

8. Adjourn.

Chair Leopold adjourned the meeting at 10:00 a.m. to the 2016 Annual Business Meeting on Thursday, October 27, 2016 at the Fess Parker DoubleTree in Santa Barbara, CA.

12 October, 2016

TO Regional Representatives and Member LAFCos

FROM James Curatalo, Committee Chair
CALAFCO Recruitment Committee

RE Recruitment Committee Report for 2016 CALAFCO Board Elections

In accordance with the CALAFCO Bylaws and Nomination and Election Procedures, the CALAFCO Recruitment Committee has solicited nominations for the regional election of the eight open director positions on the CALAFCO Board of Directors. The elections will be conducted in regional caucuses to be held at the annual conference on Thursday, October 27, 2016 from 8:00 to 8:45 a.m. Any seat not filled through the regional caucus election process in accordance with CALAFCO Bylaws will be filled through an at-large election for one term at the Annual Meeting on Thursday, October 27, 2016, beginning at 9:00 a.m.

Attached is a list of the candidates nominated within each of the four regions (Northern, Central, Coastal and Southern) for their respective city, county, special district and public member seats. Nominations from the floor will also be solicited during the caucus election process. All terms are two years.

Those member LAFCos not in attendance at the annual meeting may vote by electronic ballot in advance of the meeting. They may only vote for those candidates nominated by the Recruitment Committee and listed on the ballot. Please make sure if you are voting via electronic ballot that you follow the instructions located on the ballot.

Pursuant to Section 4.2.2 of the CALAFCO Bylaws, the Board has determined that a quorum of a region's LAFCos must be present during the caucus election. In the event that less than 50% of a region's LAFCos are present in the regional caucus (including electronic ballots) to vote for the purpose of filling an open director position, it becomes at-large for one term and shall be elected at the Annual Meeting.

The CALAFCO Recruitment Committee has confirmed that all nominations were complete and received by the final filing date of September 26, 2016 at 5:00 p.m. The Committee received nominations for all eight open seats.

Copies of the nomination forms and resumes of all candidates within your region are attached and are posted on the CALAFCO website in the Members section at: www.calafco.org. All nominations and resumes will also be posted at the annual conference near the registration desk.

cc: CALAFCO Board of Directors

NOMINATIONS FOR THE 2016 BOARD OF DIRECTORS ELECTIONS

Seat	Nominee	County	Region
NORTHERN REGION			
City	Ricky Samayoa*	Yuba	Northern
Public	Josh Susman*	Nevada	Northern
CENTRAL REGION			
County	Shiva Frentzen*	El Dorado	Central
Special District	Gay Jones*	Sacramento	Central
COASTAL REGION			
County	John Leopold*	Santa Cruz	Coastal
Special District	Michael McGill*	Contra Costa	Coastal
	Elaine Freeman	Ventura	Coastal
SOUTHERN REGION			
City	Cheryl Brothers*	Orange	Southern
	David Spence	Los Angeles	Southern
Public	Derek McGregor	Orange	Southern
	Gerard McCallum*	Los Angeles	Southern

* *incumbent*