Mendocino Local Agency Formation Commission

Request for Proposals for Municipal Service Reviews (MSR) and Sphere of Influence (SOI) Updates for the City of Ukiah and the Ukiah Valley Sanitation District

Responses to Questions

1. Will your website be active within the next several days? We have been unable to access your website to locate relevant documents identified in the RFP including local LAFCO policies, previous MSR and SOI studies, and other relevant documents.

   a. Our website host had a catastrophic failure of all their systems and we are in the process of creating a new website. We are working to get it up and running as soon as possible. To access relevant documents mentioned in the RFP, click the following Dropbox link: https://www.dropbox.com/sh/j7j1q7j7pyj3vov/AAA0GxYyW04W2Opqpa44jwcua?dl=0.

2. How important is it to have someone on the team with EIR/CEQA experience? Do we need to propose a scope of work for CEQA review at this time?

   a. It is not critical to have someone on the team with CEQA experience. The contract will be for the MSR/SOI Updates and any CEQA scope of work will be under separate contract. If your firm/team does have CEQA expertise, you may indicate so, but a CEQA scope of work is not necessary or requested with this RFP.

3. Do you have a budget for this project? It is our expectation that this assignment will require a significant level of work beyond a standard MSR?

   a. We have an overall Work Plan budget of $42,500 for this fiscal year (adopted FY 2020-21 budget and work plan may be accessed through the Dropbox link). At this time we anticipate that the City of Ukiah MSR/SOI update will continue on into the next fiscal year.

4. Will ZOOM meetings be acceptable given the COVID-19 pandemic?

   a. Yes, Zoom meetings will be the likely means for interviews and/or Commission meetings.