

2012

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JAMIE SZUTOWICZ
Executive Assistant

MEMORANDUM

21 August 2012

TO: Member LAFCo Executive Officers
CALAFCO Associate Members

FROM: Bill Chiat, Executive Director

RE: **CALAFCO 2012 Annual Business Meeting Notice and Agenda**

CALAFCO Bylaws (§3.4) require the Association to notify each Member LAFCo and Associate Member of the Corporation of meetings, not less than 30 days prior to that meeting.

NOTICE

The Annual Meeting of the California Association of Local Agency Formation Commissions will be held at 9:00 a.m. on Thursday, October 4, 2012. The Annual Meeting will be preceded by Regional Caucuses at 8:00 a.m. for the purpose of electing members to the Board of Directors. The Annual Meeting and Regional Caucuses will be held at the Hyatt Regency Monterey, 1 Old Golf Course Road, Monterey, California. Attached please find the agenda for the meeting.

CALAFCO Bylaws (§3.7.1) also require each Member LAFCo designate in writing their voting delegate prior to or at the meeting. If you have not done so, please e-mail the name of your delegate to the Executive Director prior to the meeting. An updated list of voting delegates is being maintained on the members section of the website and will be available at the conference.

Thank you for sharing and discussing this information with your Commission. Please contact me with questions or for additional information.

CALAFCO 2012 Annual Meeting

Thursday, October 4, 2012

REGIONAL CAUCUSES

8:00 a.m. to 8:50 a.m.

ANNUAL MEETING

9:00 a.m. to 10:30 a.m.

**Hyatt Regency Monterey
Regency Grand Ballroom
1 Old Golf Course Road
Monterey, California**

ANNUAL MEETING AGENDA

1. Call to Order/Roll Call of the LAFCo's Jerry Gladbach, Chair
2. Approve Minutes from the September 1, 2011 CALAFCO Business Meeting at the Silverado Resort, Napa, CA.
3. Introduction of Board Members elected by regional caucuses Elliot Mulberg
Nominations Committee Chair
4. Election for any at-large seats to the Board of Directors Elliot Mulberg
Nominations Committee Chair
 - 4.1. Nominations from the Floor
 - 4.2. Candidates Forum
 - 4.3. Voting Process
5. New Business
6. Report from the Board of Directors on significant Association activities in 2012 Jerry Gladbach, Chair
7. Introduction of Pamela Miller, CALAFCO Executive Director Jerry Gladbach, Chair
8. Adjourn to the 2013 Business Meeting, Thursday, September 5, 2013, The Resort at Squaw Creek, Olympic Valley, CA

CALAFCO

DRAFT MINUTES **2011 Annual Business Meeting**

Meeting of September 1, 2011
Silverado Resort and Spa
Napa, CA

1. Call to Order/Roll Call

Susan Wilson, Chair of the CALAFCO Board of Directors, called the meeting to order at 9:10 a.m. She asked SR Jones, CALAFCO Executive Officer to call roll. The following CALAFCO member LAFCoS were in attendance for roll call:

| | | |
|--------------|----------------|-----------------|
| Alameda | Madera | San Luis Obispo |
| Butte | Mendocino | San Mateo |
| Colusa | Merced | Santa Barbara |
| Contra Costa | Modoc | Santa Clara |
| Del Norte | Monterey | Santa Cruz |
| El Dorado | Napa | Shasta |
| Fresno | Nevada | Solano |
| Humboldt | Orange | Sonoma |
| Imperial | Placer | Stanislaus |
| Inyo | Plumas | Sutter |
| Kern | Riverside | Tulare |
| Kings | Sacramento | Tuolumne |
| Lake | San Bernardino | Ventura |
| Lassen | San Diego | Yolo |
| Los Angeles | San Joaquin | Yuba |

With 45 member LAFCoS in attendance a quorum was present.

- 2. Approve Minutes from October 7, 2010 CALAFCO Business meeting at the Hilton Palm Springs, CA** – Upon a motion and second from the floor, the October 7, 2010 Business Meeting minutes were approved.
- 3. Introduction of Board Members Elected by Regional Caucuses** – Nominations Committee Co-Chairs Gay Jones and Cathy Schlottmann congratulated the regional caucuses and announced the new members of the Board of Directors as follows:

| | |
|---|---|
| SOUTHERN REGION | CENTRAL REGION |
| County – Patricia Bates - Orange | City – Stephen Souza*, Yolo |
| Special District – Jerry Gladbach*, Los Angeles | Public – Juliet Allen*, Tulare |
| | |
| COASTAL REGION | NORTHERN REGION |
| City – Juliana Inman*, Napa | County – Mary Jane Griego*, Yuba |
| Public – Louis Cunningham, Ventura | Special District – Larry Duncan*, Butte |

* *Incumbent*

4. Election of any At-Large Seats to the Board of Directors – no action required

5. New Business – no new business

6. Report from CALAFCO Board – Director Vanderlaan commented on the benefits of the regional structure, and Director Leopold commented on the Board’s challenges and successes of the past year.

Director Edney commented on the improved election process and increased member participation, and welcomed input from the membership.

Director/Treasurer Griego commented on the Association’s positive budget and financial status, noting the article in the recent issue of *The Sphere*.

Director Souza commented on the work of the Legislative Committee, noting several significant bills. Chair Wilson recognized the work of the Definitions Committee.

Director Schlottmann commented on the CALAFCO U program.

Director Inman provided the annual conference report.

Director Jones commented on the CALAFCO White Paper program.

Chair Wilson noted recent accomplishments including the website upgrade and thanked Emmanuel Abello of Santa Clara LAFCO for his work.

Executive Director Bill Chair noted that the CALAFCO website receives over 7,000 hits a day, and encouraged members to “test drive” the new website and provide feedback.

7. Adjourn – The Board adjourned at 9:45 am to the 2012 Annual Meeting on Thursday, October 4, 2012 at the Hyatt Regency, Monterey, CA