

MEMORANDUM

DATE: 15 September 2016

TO: Member LAFCo Executive Officers
CALAFCO Associate Members

FROM: Pamela Miller, Executive Director

RE: **CALAFCO 2016 Annual Business Meeting Notice and Agenda**

CALAFCO Bylaws (§3.4) require the Association to notify each Member LAFCo and Associate Member of the Corporation of meetings, not less than 30 days prior to that meeting.

NOTICE

The Annual Meeting of the California Association of Local Agency Formation Commissions will be held at 9:00 a.m. on Thursday, October 27, 2016. The Annual Meeting will be preceded by Regional Caucuses at 8:00 a.m. for the purpose of electing members to the Board of Directors. The Annual Meeting and Regional Caucuses will be held at the Fess Parker DoubleTree by Hilton, 633 E. Cabrillo Blvd., Santa Barbara, California. Attached please find the agenda for the meeting.

CALAFCO Bylaws (§3.7.1) also require each Member LAFCo designate in writing their voting delegate prior to or at the meeting. If you have not done so, please e-mail the name of your delegate to the Executive Director prior to the meeting. An updated list of voting delegates is being maintained in the members section of the website and will be available at the conference.

Thank you for sharing and discussing this information with your Commission. Please contact me with questions or for additional information.

CALAFCO 2016 Annual Meeting

Thursday, October 27, 2016

REGIONAL CAUCUSES

8:00 a.m. to 8:45 a.m.

ANNUAL MEETING

9:00 a.m. to 10:15 a.m.

Fess Parker DoubleTree by Hilton

633 E. Cabrillo Blvd.

Santa Barbara, CA 93103

Santa Ynez/San Rafael Ballrooms

ANNUAL MEETING AGENDA

1. Call to Order/Roll Call of the LAFcos John Leopold, Chair
2. Approve Minutes from the September 3, 2015 CALAFCO Business Meeting at the Hyatt Regency, Sacramento, CA.
3. Introduction of Board Members elected by regional caucuses James Curatalo
Nominations Committee Chair
4. Election for any at-large seats to the Board of Directors James Curatalo
Nominations Committee Chair
 - 4.1. Nominations from the Floor
 - 4.2. Candidates Forum
 - 4.3. Voting Process
5. New Business
6. Introduction of Associate Members Pamela Miller, Executive Director
7. Report from the Board of Directors on significant Association activities in 2016 John Leopold, Chair
8. Comments from CALAFCO Member
9. Adjourn to the 2017 Annual Business Meeting, Thursday, October 26, 2017, at the Bahia Hotel, Mission Bay, CA.